How to Publish a Google Doc or Sheet for web viewing

Google Doc

- 1. Open the Google Doc
- 2. Choose File → Share → Publish to Web
- 3. A pop-over form will be displayed
- 4. Under **Published content & settings** near the bottom, make sure **Automatically republish** when changes are made is selected, which it is by default.
- If the Google Doc is already published, There will be a Stop publishing link just below Published content & settings and a Link will be displayed
- 6. Click the **Publish** button
- 7. A pop-up will ask **Are you sure you want to publish this Selection?** Click on **OK**.
- 8. The pop-over form will briefly (hopefully) display a message saying it's **Publishing...**
- 9. When it says **Published**, select and copy the Link that is displayed. Note that the Link text extends well to the right of what is visible, so be careful to select all of it.
- 10. Paste the link into the wiki where you want it.
- 11. If you click on **Embed** to the right of **Link**, it will show HTML code to display the published Doc in an iframe, which might suit your needs better.

Google Sheet

- 1. Open the Google Sheet
- 2. Choose File → Share → Publish to Web
- 3. A pop-over form will be displayed
- 4. Under **Published content & settings** near the bottom, make sure **Automatically republish** when changes are made is selected, which it is by default.
- 5. If the Google Sheet is already published, There will be a **Stop publishing** link just below **Published content & settings** and a Link will be displayed
- 6. **Entire Document** and **Web page** should already be selected. If not, then select those.
- 7. Click the **Publish** button
- 8. A pop-up will ask **Are you sure you want to publish this Selection?** Click on **OK**.
- 9. The pop-over form will briefly (hopefully) display a message saying it's **Publishing...**
- 10. When it says **Published**, select and copy the Link that is displayed. Note that the Link text extends well to the right of what is visible, so be careful to select all of it.
- 11. Paste the link into the wiki where you want it.
- 12. If you click on **Embed** to the right of **Link**, it will show HTML code to display the published Sheet in an iframe, which might suit your needs better.

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