

# Contradance Administration

## Applicable dances

- FND/FSGW Friday Night Contradance, before 7/1/2024
- Silver Spring monthly Contradance
- New Year's Eve Contradance Ball

## Task documentation

1. [What to do as FSGW lead for check-in at an event](#)
2. [CHECK-IN & PAYMENT QUICK GUIDE V1.pdf](#) - 2025 one page quick guide
3. [Taking FSGW payments just in Square V2.pdf](#) - 2025 two page quick guide
4. [Users guide for Event Check-in iPad 2025 Version 4.0 alpha.pdf](#) - first draft of 2025 update
5. [Link to run: Event Registration List Helper](#)
6. [Link to run: Event Count and Income Helper](#)

*Old documents, from the FSGW/Friday Night Dancers joint FND era, which ended 6/30/20224*

1. [Users guide for Event Check-in iPad 2023-05-10.pdf](#) - old, from the FSGW/FND era
2. [POTENTIAL CHECK-IN PROBLEMS V5.pdf](#) - old, from the FSGW/FND era

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