## **Contradance Administration**

## **Applicable dances**

- FND/FSGW Friday Night Contradance, before 7/1/2024
- Silver Spring monthly Contradance
- New Year's Eve Contradance Ball

## Task documentation

- 1. What to do as FSGW lead for check-in at an event
- 2. CHECK-IN & PAYMENT QUICK GUIDE V1.pdf 2025 one page guick guide
- 3. Taking FSGW payments just in Square V2.pdf 2025 two page quick guide
- 4. Users guide for Event Check-in iPad 2025 Version 4.0 alpha.pdf first draft of 2025 update
- 5. Users guide for Event Check-in iPad 2023-05-10.pdf old, from the FSGW/FND era
- 6. Link to run: Event Registration List Helper
- 7. Link to run: Event Count and Income Helper
- 8. Out of date: POTENTIAL CHECK-IN PROBLEMS V5.pdf

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